## Carey Counseling Center, Inc. Title VI Complaint Process

- In accordance with Title VI of the Civil Rights Act of 1964, Carey Counseling Center, Inc. operates its programs and services without regard to race, color or national origin.
- If a client feels that they have been discriminated against due to race, color or national origin they may file a complaint with Carey Counseling Center, Inc.
- Carey Counseling Center, Inc. will follow our grievance policy to address any complaints that are filed with the agency. For any complaints involving Title VI, the Title VI Coordinator will be involved for investigation and resolution.
- Title VI complaints may be filed in person at a Carey Counseling Center, Inc. office or by completing the Title VI complaint form found on our website. Completed forms may be mailed to P.O. Box 30, Paris TN 38242 or brought to any outpatient office.
- Client's may also file a Title VI complaint with the TN Department of Transportation, TN Human Rights Commission, Federal Highway Administration, Federal Transit Authority, Federal Aviation Administration and the U.S. Department of Justice.
- A formal complaint must be filed within 180 days of the occurrence of the alleged discrimination.